

L.A.S.E. EXECUTIVE COMMITTEE

MINUTES

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May 2, 2017

Treasurer's Report: Popio (x1352)

- Treasurer's Report Submitted and approved
- Stamps, checks, and deposit slips purchased
- Request for building reps to submit meeting attendance

Secretary: Brown (x1424)

- April Minutes submitted and approved

Classified Vice President: Svetlak

No concerns at this time

Certified Vice President: Thomas (x1427)

No concerns at this time

Uniserve: No concerns

Cafeteria: No concerns

Custodial: No concerns

Transportation: No concerns

Secretaries/Aides/Intervention Assistants: No concerns

E.J. Blott: See attached report

W.S. Guy: No concerns

LHS: No Concerns

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Old Business:

- Interest remains to meet monthly with superintendent and also in resuming health insurance committee. A letter of interest will be drafted.

New Business:

- Reviewed scholarship applications
- Concern about school being in session during local murder investigation.
- Concern for low sub pay and not enough subs to cover meetings, planning, etc.

Reminder: When meeting with an administrator, always have a LASE member with you!

Next Board Meeting: May 22, 2017

Check for postings on the Web! //lase.ohea.us

NEXT LASE EXECUTIVE MEETING: May 30, 2017 3:30 Commons Library

Respectfully submitted:

**Amy Brown
LASE Secretary**

Register Report

4/4/2017 through 5/2/2017

Date	Account	Num	Description	Memo	Category	Tag	Clr	Amount
BALANCE 4/3/2017								
4/13/2017	Checking	DEP		payroll 4/13				16,901.53
4/17/2017	Checking		Service Charge	March	Fees & Charg...		c	4,334.99
4/17/2017	Checking	1536	OEA	2016-2017 #1	Dues			-2.00
4/17/2017	Checking	1537	Electronic Ch...	Sams club c...				-11,892.21
4/18/2017	Checking	1538	Donna Popio	stamps/cards	reimbursement			-69.38
4/28/2017	Checking	DEP		payroll 4/27				-27.11
4/4/2017 - 5/2/2017								
								4,334.99
								-3,320.72
BALANCE 5/2/2017								
								13,580.81
TOTAL INFLOWS								
								8,669.98
TOTAL OUTFLOWS								
								-11,990.70
NET TOTAL								
								-3,320.72

Q. Popio 5/2/17

Old Business

When new students are registered, teachers should be given a copy of RIMPS, diagnostics and medical forms. If these are unavailable when the student first comes, the teacher should be made aware when this information is put into their permanent file.

This is still a concern. Children should not be allowed to come to school without a completed emergency medical form and IEPs.

*Emergency Medical can be filled out during reg.
In addition, new students should be given all needed user id's and passwords. (including tokens, google docs, etc.)*

This is something I will have to work on
Some teachers are still concerned about dismissal. Teachers are losing an average of 10 minutes of contracted planning time (3:05 - 3:15) daily. This adds up to 50 minutes per week. Can we have a survey to determine the teachers' preferences for bus dismissal?

We can go back to a rotation. We will put out a survey.

New Business

Some teachers feel that breakfast should not be in the classrooms. This causes rodents, chaos in the 4th grade hallway, students coming to the classrooms early (8:25 - 8:30) and some students who do not get to eat breakfast get upset. Can there be a new plan for breakfast next year?

Breakfast for now will remain the same.

We can continue to make adjustments to address these issues.

At 2:00, there is a congestion problem in the 3rd grade hall.

- 3rd - recess
- 4th - specials
- 1st - computers
- 2nd - computers
- K- indoor recess

Can schedules be adjusted by a few minutes for next year to alleviate some of this congestion?

I can look at the schedule

Teachers (2nd, 3rd, 4th) would like to know if they need to stay with their classes when going to library? If so, they would like to know why. Yes. its not a special. Just a time

They can check out books.

Teachers are concerned that students are not learning the skills needed to take the state test during computers. Students need to learn typing skills if they are expected to type five paragraph essays. Teachers are concerned that this is not happening. Has the school purchased a typing program? What is the computer class's curriculum?

I'll work with the computer teacher going into

next year. I'll have her explain what goes on in there and then we can make changes if needed

Some teachers are concerned the token system is not working. The prizes come in late and there is no consistency between teachers/grade levels. Can there be a survey to determine teacher preference?

Basically, its available to those who want to use it.

✓ There is a concern that the IAT process.

- No formal meetings have happened since December
- Informal meetings (Think Tank Thursdays) are not working
 - Teachers waste time waiting to share their concerns.
 - She does not have that child's paperwork to refer to.
 - The Special Ed Director is not there.
- When other times have been scheduled, she has not come on time or not come at all.
- Still no consistency, follow up or follow through.

Who is the leader of this process?

This is hurting our children and scores.

See attached pages

There is concern that there are mice in the county MH room.

I believe we have a contract with a pest company.

If our traps aren't working to solve problem, I

will let Tony know

There are some safety concerns.

Can we have a code for a lockdown that would be broadcasted throughout the school. Not all teachers were aware of the lockdown on Tuesday.

We just announce that we are in a lockdown.

In this situation we tried to talk with each teacher.

We can also use the announcements next time.

Also the doors in the 4th grade hallway do not lock without a key. If there is an emergency teachers must find the key and then go into the hallway to lock their doors. Subs would be unable to lock the doors at all.

I will talk with Jeff & Tony about this.

Why didn't we pilot new programs for the ELA change? What happened to that process? Again, materials will be purchased and the professionals using them will not have any say in the matter. We are good enough to plan after school functions for math night and literacy night, but not our curriculum. HMMMM?

framework

- they have participated in PD for this

Shame on the CD and the principal for thinking that we would use some summer days to plan a curriculum that could have been worked on all year. Also that they would offer teachers a lousy \$50 to work a day in the summer. We have 9 month contracts and are worth more than that. That is less than sub pay. They say they don't have the money, but they have enough to pay our new superintendent, to start working now for 40 days with compensation and benefits. I'm sure he wasn't told they didn't have the money for that.

We were just trying to come up with diff. options for the PD.

Informing teachers of the ELA curriculum change in late April was very disrespectful. We are professionals that take our jobs seriously. We put a great deal of time, effort and fidelity into our planning.

Full inclusion in the classrooms will not work. We are jumping into something new without any planning. How will classrooms be established? How will teachers be chosen if more than one volunteers? Will the inclusion class be smaller?

I don't believe we have enough intervention specialists for K-4. Is it fair to have an inclusion classroom without their fulltime assistance?

- IA's pulled many times to sub.
- There are already 3 Kindergarten IEPs for next year.

I'm in the process of meeting with grade levels to explain these things

The behaviors in this school are an embarrassment. Even worse, there are no consequences for severe behaviors such as teachers being hit and students leaving the classroom. I am fearful for my students' safety and my own safety. I am also fearful of potential lawsuits, should a student or a teacher be injured during a child's rage. I feel there needs to be a list made of behaviors we will not tolerate in our district and consequences for those behaviors. At the beginning of next year, every parent should be required to sign that they understand the consequences. This should be strictly followed for all students next year. If we are truly a "zero-tolerance" district, we need to step up and start protecting our students and our staff.

we are continuing to work on ideas to help with behavior issues

18 - out of school suspensions - March
8 - out of school suspensions - April

17 - out of school suspensions - Feb

43 - out of school suspensions in last 3 months

Grades K and 1 were told in April that a new reading curriculum would have to be devised before August. We were asked to come two days over the summer (for \$50 stipend each day), or to watch another teacher's class to have time to develop the new curriculum. Clearly, the administration had decided a long time ago that the reading curriculum would need overhauled. Why wait until April to tell the staff?? It puts an unfair amount of pressure on us to expect teachers to develop a quality curriculum in such a short amount of time. We could have used this year as a planning year and been ready for August. Their timing was not appropriate.

over the course of last year 7 1/2

PD was put in place

~~MS~~
Mike Palmer

SS
~~SS~~ SS

P.A.
Paula English

No formal meetings since December:

After the December IAT meetings, it was discussed with myself, Kris Hofus and Mr. Palmer that the set up of these meetings was ineffective and that more effective meetings would be held if we could focus on one student at a time. Kris Hofus blocked off every Thursday morning for "think tank" Thursday and was available for teachers to bring student concerns. She also communicated her phone extension and email address for teachers to contact her. If our office received an IAT referral, Kris contacted the teacher. She held several meetings after December with teachers who had concerns about a student. An IAT meeting does NOT mean special education. An IAT meeting is to go over INTERVENTIONS and data on students who are struggling. Each Thursday, Kris was available and she also met with teachers on their prep periods or after school when student concerns were brought forward.

Think Tank Thursdays are a waste of time:

Again, the purpose of Think Tank Thursday was for there to be a forum or way teachers could go get access to interventions and share data about students and receive help and guidance from Kris. Prior to, teachers were not providing appropriate intervention data and this forum would allow more individual and specific help for teachers to understand how to track and collect data so that informed decisions could be made about students.

There probably is a better way to handle the paperwork, we can fix that for next year. Many times the paperwork was incomplete or the data was incorrect, which is why we wanted to make the process and meetings more individualized.

The Special Ed director should absolutely not be involved until the student is identified as a student with a disability. These meetings are designed to implement interventions and start a paperwork trail on a student in order to make an informed decision about a student's future educational programming. We are trying as a district- along with the RTI process, to help teachers understand that IAT does not mean SPECIAL EDUCATION and that interventions are allowed and expected for all students. Just because a student receives interventions does not mean they are SPECIAL EDUCATION. If interventions are not working and there are other factors that lead us to believe that a student may have a disability- the information is presented to me. It is a VERY big deal to label and identify a student and its extremely important to me that these are well thought-out and data based decisions.

As far as Kris not showing up- I would need specific dates and times. I agree that it needs to be a consistent process but unfortunately- this is the first year we have a Liberty employee who can be involved and a resource. She has no other support within the school. This process will be refined but we are "flying the plane as it is being built". It will improve. One thing I can say is that the lines of communication are always open and Kris has always been willing to meet with anyone anytime they have asked. She has went to teachers prep periods and has stayed late to talk. I have personally heard her tell people that she is always available. I think making a more streamlined process will help this out and hopefully people can start seeing the benefit in it- but it is not a "fast track" to special education testing.

Leader of the process:

The process should be a team effort with the student's best interests in mind. The teacher should communicate effectively and consistently with parents. Teachers need to utilize interventions and resources and be able to show data to the team. In most districts, the IAT is run by the principal, guidance counselor, and an intervention specialist. Our district is somewhat different and I would like to start incorporating an intervention specialist and the parents more for next year. Kris will always be a go to person for the process because she is the one with the knowledge and expertise to look at the data and make decisions about student's strengths and weaknesses.

Hurting our students:

RTI and interventions for struggling students is what will begin to close the achievement gap. Recognizing that each student is an individual and that they come to us with a variety of backgrounds and experiences that shape who they are as a learner is central to giving students what they need to succeed. A failed IAT meeting schedule is not hurting our students. There are a wide variety of interventions and resources that have been brought to you as well as the RTI initiative that we are embarking on as a district that will hopefully open the minds of some in order to give ALL students at Liberty the chance at succeeding no matter what level they are on. I am striving to expand our resources from the special education office. This is why we need our special education staff to reach more students through inclusion. No matter what disability or impairment the students' have- they are all OUR students.