

L.A.S.E. Executive Committee

Minutes

<https://lase.ohea.us>

November 14, 2019

Treasurer's Report: Green

- Current Balance (Report)
\$5101.58
OEA Dues Paid
(1st R.S. & 2nd S.S)

Secretary: Brown (Green)

- Approval of April Minutes (1st J.S. & 2nd D.F.)

Classified Vice President: Fuller

- Nothing to report

Certified Vice President: Thomas

- Nothing to report

Uniserv: Sura

- Nothing scheduled yet from OEA (Uniserv Meeting)

Cafeteria:

- Health insurance issues concerning the form; Classified workers going to Rick for any concerns or questions. If any further questions about insurance (regarding the form or any additional questions or concerns), email Maureen Lloyd.
- Four ovens, only one working in cafeteria.

Custodial:

- Nothing to report

Transportation:

- Not present

Secretaries/Aides/IA's:

- Payroll issues (need to know the names and how much owed); calendar issues being looked at

PK-6:

- No building meeting yet; questions about pay increase and retroactive pay (pay increase begins during this pay, retroactive pay will be on the next pay)

Guy Jr. High 7/8:

- Questions about salary statements vs contract
- Issues brought up with administration, waiting for responses.

LHS:

- Issues with rosters concerning Leopard Cyber Academy/STEAM program; checked with Administration and waiting to hear back from Guidance.

Old Business: Nothing to report

New Business:

- Thank you to the negotiation team for all their efforts.
- Thank you for the communication, Trish.
- Waiting for formal signature from OEA on our final contract.
- Idea: Have at least LASE members present at each Board meeting and report back; send out Google Docs/Sheet. **April/Trish will head this up!*
- Idea: Organize committee to determine how the money will be distributed to the Welfare Fund (for employees with spouses affected by medical costs)

**Reminder: When meeting with an administrator,
Always have a LASE member with you!**

Next Board Meeting: November 25, 2019

Check for postings on the Web! <https://lase.ohea.us>

Next LASE Executive Meeting: Tuesday, January 14, 2020, 3:30pm

BUILDING CONCERNS

October 22, 2019

1. Office Aides
 - a. more than 1 person delivering passes (there have been times when it is 4 at a time)
 - b. Not knocking before entering classrooms
 - c. Ear buds and phones
 - d. Food and drinks

Ms. Joseph has assigned and in some cases reassigned office aides. The list will be shared. There is no rule that they have to knock first; however, the office aide should give the pass to the teacher. Please let Ms. Joseph or Mr. Cheffo know if an office aide is entering with earbuds, phones, food or drink. That would not be acceptable.

2. Staff meetings -- running over 2:50 p.m.

Per the CBA, section 6.071 -1 “. . . ***“Except in unusual circumstances, the administration will limit curriculum meetings to no more than 2 per month and building meetings to no more than 2 per month. These meetings are conducted outside of the established school day and teacher attendance is required.”***

OIP Meetings are state mandated. Thus, the Administration tries to keep staff meetings to an as needed basis. Rarely, do we meet as frequently as allotted. Meetings can also be held daily from 2:20-2:50pm. These meetings are crucial for the success of our teams and the academic success of our students. Often we are asked by staff members to make accommodations for personal business at the end of the day; thus, we would also request that all staff extend that same consideration and flexibility when it comes to school business at the end of the day.

Emails -- No responses or delayed responses from Administration

Ms. Joseph and Mr. Cheffo will respond in person or via email. If there is something urgent that you feel may have been overlooked, please check with the Administration.

3. Rosters -- Leopard Cyber Academy -- some teachers have multiple rosters from LCA students. Why is this happening?

Some of the students on these lists are in LCA. Others will not be in LCA and will be taking the course next school year. The students who are not taking a course through LCA this year will be removed from those lists. Guidance has been in the process of updating these lists. Final lists will be shared with Mr. Jones and will be reflected in your Gradebooks if you are an LCA Teacher.

4. ISS students -- no notice. Students coming day of ISS to get their own work. What is the process?

The Principal will determine the appropriate time for a student to go into ABI. If a student needs to be removed from the classroom immediately, the Principal will request work and issue the ABI. If the student is not a hindrance to the classroom or the school, a notice will be sent via email prior to the day of ABI.

5. 7th/8th grade -- students are very noisy in the hall. This noise can be heard in classrooms. Also students running in the hallways. When teachers address students, they are being ignored. 7th and 8th graders are wild outside of cafeteria after lunch going into 6th pd. Loud, running, throwing things, etc and not one adult in sight. After 6th period into 7th is crazy also, especially in the hallways leading from the main staircase to the fine arts hallway.

The staff and administration are addressing these behaviors and setting behavior expectations.

Middle school students are being placed in high school classes for study hall which is not conducive to our schedule since they are off by a few minutes meaning they come in late and leave after our period starts. They are not on rosters so we are unable to report period attendance but they are technically our responsibility. Per the middle school staff schedule, these students should be in a middle school study hall, choir, band, or CBI. It is said that these students need the time to work on their course work and failing grades but they are not using it for that nor do we know what they should be working on. The middle school staff is available during this time so why are they being put into our classes? Does this mean that some middle school staff members are getting two planning periods?

Mr. Palmer has provided a list of students to the study hall teacher for attendance purposes. Feel free to see Mr. Palmer for clarity on academic expectations for those students or for any other concerns.

6. The heating/cooling system is still a problem. Rooms get hot and cold without touching the thermostat.

The Maintenance staff is continuously working to resolve the issue. We will keep you updated on the process.

7. Food is being eaten outside of cafeteria. Trash is on the floors in the hallways and in classrooms.

Food is not permitted in the classrooms (unless preapproved for an incentive or event). If you are providing a treat of some sort, please remind students to throw their items in the trash cans prior to leaving your room. Students are not permitted to return to the classroom from breakfast or lunch with food. There is not a major mess in any one area of the high school, so this is not a huge problem, but we do not want the little problems to become big problems. If you are concerned that a student may not have eaten breakfast or lunch, you can send them down to the office. We will get them what they need and send them on their way.