

L.A.S.E. Executive Committee
Agenda/Notes
<https://lase.ohea.us>

November 16, 2020 (Zoom)

Treasurer's Report: Green

- OEA may recommend we contribute to the grant

Secretary: Brown

- Approve minutes from August (Motion to approve 1st.W.G., 2nd P.O.)

Classified Vice President: Fuller

- Nothing new to report at this time

Certified Vice President: Thomas

- Old Business: has MOU been signed to finalize secretary concern.
- Old Business: Success After Six retroactive payments. President will review MOU and follow up with United Way and Administration
- Concern from staff about time to prepare if we have to switch to fully remote
- Need to schedule an LMC meeting

Uniserv: Sura

- Nothing new to report at this time

Cafeteria:

- Nothing new to report at this time

Custodial:

- Nothing new to report at this time

Transportation:

- Nothing new to report at this time

Secretaries/Aides/IA's:

- Nothing new to report at this time

PK-6:

- See attached concerns

Guy Jr. High 7/6:

- Nothing new to report at this time

LHS:

- Concerns about videoing in person lessons for students at home on their remote days. Reps will take the concerns to administration and see if they will be shared with superintendent

Old Business:

- Some grant ideas have been updated due to COVID changes. Ideas can be submitted to the president. Ex: Using grant money to purchase tables for staff to eat lunch outside
- Local dues still need to be looked at, but are being tabled at this time due to COVID concerns. In the future, raising dues by \$1 or \$2 will give our local membership more flexibility in receiving future matching grants
- Sick Day incentive has been paid
- If a staff member applies for the online teaching position, can they return to their current position the following year? The union would like this answer to be in writing

New Business:

- Spring Coach supplemental - sliding graduated scale - MOU
- Gift cards for Exec Meetings through grant utilizing various vendors in the community
- Gift cards for reps to buy lunch for teams. Send Dave ideas on vendors
- Submit any other ideas to Dave on using the grant to spread the word about LASE and to make lasting improvements/contributions
- Student teachers and TEC students may be included in meals from LASE grant
- Volunteers needed to buy donuts from Giant Eagle on Fridays. Pre-K building will start a Google Doc in the LASE Google Classroom for volunteers to sign up.
- Thank you to Marla Dull for organizing conference night dinner

**Reminder: When meeting with an administrator,
Always have a LASE member with you!**

Next Board Meeting:, December 14, January 11

Check for postings on the Web! <https://lase.ohea.us>

Next LASE Executive Meeting: Date not selected

LASE Building Meeting - Oct. 29, 2020

New Concerns

Classroom numbers are getting high in some grades. Starting in the second nine weeks, sixth grade will have at least 12 in each classroom, kindergarten has up to 13 and first grade is at 11 or 12 in some classes as well.

Will there be a limit set to the number of students in each classroom?

This was discussed at our admin meeting last week. Dr Tomelleo and the Board feel that class sizes are not a concern. They said that masks and distancing as much as possible is the safest way to operate. There is not a set number of students in classrooms- I asked for that but they explained that it is not necessary.

Why are open enrollment students still being accepted into grade levels where the numbers are already high?

The board office says that we are a school with "rolling open enrollment" which means we can take kids at any time. I have asked for certain grade levels to be closed.

Some classrooms do not have enough supplies for the number of students they will have starting the second nine weeks. (not enough chromebooks, not enough math books, not enough handwriting books) Will we be getting more supplies for these new students? Teachers feel uncomfortable with making copies of copyrighted materials, as well as, some students having colored copies, while others have black and white copies. Yesterday at our admin meeting this issue was brought up- we are working on a cost proposal to give to Dr Tomelleo to cover the cost of needed supplies and workbooks. We were told there are funds to purchase these items.

Each of these grades only have 3 teachers. Will they be getting another teacher to reduce the number of students in each room?

There is not a plan to add a teacher for the 2nd nine weeks. We are working on a reopening plan to return to full time learning (4 or 5 days) for the 3rd nine weeks and this will have to be discussed and decided upon in the next few weeks. We will ensure there are 4 teachers in classrooms that need it when we return fully.

Teachers have concerns about teachers not having access to the supply room. Why was this process put into place?

We were told that our budget was being cut drastically this year for supplies. We did not order as much as we have in the past and wanted to ensure that when items ran low - we

could reorder and keep track. With limited funds, it is important for us to keep inventory. There are also student files over there and that is the main reason the door is locked.

Some teachers have had to wait 2-3 days to hear back about a request only to find out that there were none of that supply anyway.

I can talk to Deanne about this.

Teachers are having to purchase their own supplies.

I would need specifics (what you would like to order, etc) - I could see if it is something we can purchase- it never hurts to ask but we do not have the purchasing power that we have in the past.

Why are we not having recess? Why are recess monitors not coming into the classrooms (or at least standing at or between two doorways) to monitor students during their recess time?
You are having recess- I can not support inside recess at this time and keep kids socially distant. In the beginning of the year I did not want to have a scheduled recess time because of virus protocols and the shortened time of facetime in class. Since time has gone on, I know how important it is for the kids to get out and move. You will see a change for the second nine weeks and the lunch and recess aides will be assigned to a classroom for a 25 minute block. If the weather is bad- the kids will remain in the room and an aide will monitor them if you choose to leave/take prep time. We will have to combine classes in 3rd and 4th but numbers remain very small so it should be ok.

There is a concern that vital information is not getting to teachers about their students. Teachers are not receiving information about LST students and their progress, important medical information -like allergies and seizures, and whether or not a student has been retained. Also some Emergency Medical Forms have still not been returned.

We are working on calling all families that do not have an Emergency Medical Form. All LST information should have been shared by the previous teacher- please do not hesitate to ask Kris about these students. ACH did have a slow start but I feel like everyone should have everything at this point- a new person with all new systems in place- it just took a little time but I can address any issues that you may have now- if you are missing information. Never hesitate to send me an email and I can address it with them.

If a new student is registering, can some of this vital information be collected at that meeting? (Emergency Medical Form, retention, allergies, medical concerns)

Yes- I see many things that should be added to our registration packet and a spreadsheet/checklist would be helpful- I can work on this with the Board office to try to make changes for the future.

Can we set up a database (google drive etc. ?) to hold information about students on LST, to include important dates, interventions tried and the results (what worked, what didn't), and dates of meetings held and team decisions? Having this information from the beginning of the school year could provide teachers with important information to hit the ground running with a student.

Can there be a set procedure for passing LST process paperwork on to the next teacher?

Sure! The more information the better- all paperwork can just be scanned in- a folder will just need to be created and shared. I do not see a problem with this.

Teachers are concerned that there have been several instances of intervention specialists not having substitutes when they are absent. This has happened with Intervention Assistants as well.

Unfortunately, this is the way it is during this time. We try our best to ensure all positions are filled but there is a very large shortage of substitutes.