

L.A.S.E. Executive Committee
Agenda/Notes
<https://lase.ohea.us>

February 9, 2021 (Zoom)

Treasurer's Report: Green

- Check has been issued for the LASE shirts through the grant.
- All reimbursements are up to date at this time

Secretary: Brown

- Approve minutes from January (Motion to approve 1st.L.S., 2nd M.M..)

Classified Vice President: Fuller

- Nothing new to report at this time

Certified Vice President: Thomas

- Shared results of concern with in-person conferences
- Shared results of looking into extended days for employees
- Long-term sub for computers will also cover first grade remote students

Uniserv: Sura

- Nothing new to report at this time

Cafeteria:

- Nothing new to report at this time.

Custodial:

- Nothing new to report at this time

Transportation:

- Nothing new to report at this time

Secretaries/Aides/IA's:

- Nothing new to report at this time

PK-6:

- See attached concerns

Guy Jr. High 7/8:

- Update: No long term sub will be hired for 7th grade.
- Some classrooms such as study hall have 30 students

LHS:

- No new concerns at this time.

Old Business:

- If you are taking a continuing education course, make sure you get it approved in advance so that it will be reimbursed.

New Business:

- Vaccines information still coming. Liberty should be with scheduled in the same time frame as other Trumbull county schools. BOE office says they are in contact daily to get information.
- Superintendent will look into adding a drop-down to Frontline with categories for sick days and personal days

**Reminder: When meeting with an administrator,
Always have a LASE member with you!**

Next Board Meeting:

Check for postings on the Web! <https://lase.ohea.us>

Next LASE Executive Meeting: March 9th, 3:30 rescheduled March 18th

Feb. Building Concerns

Have procedures for indoor recess changed? Are recess monitors permitted to oversee students from inside the classroom or is it preferred that they sit outside of the rooms? Procedures have not changed- I would prefer that they are inside the room interacting with students but in some cases they had to double up rooms- which is the only reason they should be outside of the room.

Are there any alternatives for indoor recess, such as using the cafeteria with movies, coloring pages, or activity sheets etc (same assigned seats as lunch so the same contract tracing could be conducted if needed) or taking classes to the hallways around the gym? Is the gym available during any recess time slots? The gym is not available but the commons library and cafeteria is available (for the most part) I agree getting them out of the room would be best and we can look at switching this since the guidelines seem to be lessening.

LST is a continuing concern re: consistency, who is on the team, what is the process, etc.

This process will be completely different next year- Please continue keeping proper documentation and notes on at-risk students so information will be available and a new process will be rolled out by May (just waiting on a few things that will impact this from the higher ups)

What is happening with retention? Is there a list? Have parents been notified? There is a list. The Administration has not made any calls because it is too early to say for sure. We hope that students will continue to grow and learn- specifically with 5 days of instruction. We are having a 4 week summer school program that some of those students will be eligible for. Right now the important thing is to identify the students and continue to track his/her progress. We will meet on an individual basis to go over your class and decide upon retention/vs. summer school.

New students will have emergency medical forms on their registration. We do not want students in our classrooms without a working phone number, medication lists/emergency plans. This is a serious concern and is a dangerous position for us all to be in.

Can we use an online program (such as Final Forms) to track emergency info, photo releases, attendance, etc.? There was recently a survey about final forms and I do believe the district is moving towards final forms for all documents.

Are tardies being counted towards our students' hours/truancy? Who is tracking tardies? How many tardy days is the cut off? This is excessive with some students and adds up with missed instruction time. Deanne tracks tardies and those minutes/hours do add up and letters are sent home once a student meets the threshold for excessive hours missed. Andrew sends those letters as well as meets with families to come up with solutions.

Does Darnelle's sub have a full online class, plus specials for K, 5, and 6? Yes

We need more staff/IAs, especially when we move into five days. We can not keep up with the student demands without support.

What will happen to IAs with their hours when we go back to the 5th day of school? They need to stay at 18.75 for the week.

Is preschool out of compliance with their ratios of staff due to not replacing their floating IA? No

When does our open enrollment close? What is the policy? When is the cutoff for bringing in paperwork for open enrollment for someone who has been here for months? ? The board office does ALL open enrollment- we do not do anything in our office until they are approved. There is a new Board Office secretary so things are in transition.

Why can the high school stay in-person for four days but PK-6 can not? High School teachers are also in charge of online students- ours is structured differently- we have separate teachers they do not- so the teachers there do in person and online students.

Will we have school on the day after the next shot (March 25)? We anticipate reactions to the second dose and think it would be best to plan now for that time for students and families. Clarification to follow after my admin meeting today.